



**TPM, Inc.**

2230 N University Parkway Suite 7A Provo UT 84604

“total property management” SINCE 1976

PHONE: (801) 375-6719 FAX: (801) 375-6732

WEB SITE ADDRESS: [www.tpmrents.com](http://www.tpmrents.com)

## 30 DAY NOTICE TO TERMINATE TENANCY FORM

**NOTE:** Tenancy terminates near the last day of the month. BY LAW, your “30 DAY NOTICE TO TERMINATE” must be given in writing prior to or on the 1<sup>st</sup> day of the month you plan to vacate. Plan ahead.

TODAY'S DATE: \_\_\_\_\_

1. In accordance with the provisions of the lease agreement, I am hereby giving my 30 day notice that I intend to move and vacate the premises I am currently leasing on or before the following date: \_\_\_\_\_
2. I understand that I will be responsible for any remaining payments (rent, utilities, etc.) due through the period stated in “Section 2” of the lease agreement.
3. I understand that the phone number listed below will be given to prospective tenants to view the unit I am vacating/ (Please initial) \_\_\_\_\_ (See “Section 2” of the lease agreement).
4. I understand that the unit must be completely vacant and thoroughly cleaned to TPM Inc. standards as outlined in the “CLEANING CHECK-OUT INSTRUCTIONS” on, or before, the date recorded above. I have received a copy of the “CLEANING CHECK-OUT INSTRUCTIONS.” (Please initial) \_\_\_\_\_
5. I understand that I must contact my manager **AT LEAST 2-5 WORKING DAYS PRIOR** to vacating the unit to set up a cleaning check-out inspection (See House Rules “G” in the lease agreement).

**TPM is hereby authorized to sell my lease.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURES: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ DATE: \_\_\_\_\_

FORWARDING ADDRESS: \_\_\_\_\_

\_\_\_\_\_